Date: \_\_\_\_\_

| The tree (text, 60, 12) buildings in a civil redoil  |   |
|--|---|
| United Sta   | TES DISTRICT COURT  |
|  | District of   |
|  |   |
| Plaintiff(s) V.  | ) ) ) () ) () () () () () () () () () ()  |
| Defendant(s)   | )   |
| SUMMON   | NS IN A CIVIL ACTION  |
| To: (Defendant's name and address)   |   |
|  |   |
| A lawsuit has been filed against you.  |   |
| are the United States or a United States agency, or an P. 12 (a)(2) or (3) — you must serve on the plaintiff a | s on you (not counting the day you received it) — or 60 days if you a officer or employee of the United States described in Fed. R. Civ. an answer to the attached complaint or a motion under Rule 12 of motion must be served on the plaintiff or plaintiff's attorney, |
| If you fail to respond, judgment by default w You also must file your answer or motion with the co             | vill be entered against you for the relief demanded in the complaint.   |

CLERK OF COURT

Signature of Clerk or Deputy Clerk

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Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

| was ra | This summons for (nanceived by me on (date)  |                                    |                                 |      |          |  |
|--------|--|------------------------------------|---------------------------------|------|----------|--|
| was ic | ·  | ·                                  |                                 |      |          |  |
|        | ☐ I personally served  | the summons on the individual      |                                 |      |          |  |
|        |  |                                    | on (date)                       | ; or |          |  |
|        | ☐ I left the summons at the individual's residence or usual place of abode with (name) |                                    |                                 |      |          |  |
|        | , a person of suitable age and discretion who resides then                             |                                    |                                 |      |          |  |
|        | on (date), and mailed a copy to the individual's last known address; or                |                                    |                                 |      |          |  |
|        | ☐ I served the summo   | ons on (name of individual)        |                                 |      | , who is |  |
|        | designated by law to accept service of process on behalf of (name of organization)     |                                    |                                 |      |          |  |
|        |  |                                    | on (date)                       | ; or |          |  |
|        | ☐ I returned the sumn  | nons unexecuted because            |                                 |      | ; or     |  |
|        | ☐ Other (specify):   |                                    |                                 |      |          |  |
|        | My fees are \$   | for travel and \$                  | for services, for a total of \$ |      |          |  |
|        | I declare under penalty  | y of perjury that this information | n is true.                      |      |          |  |
| Date:  |  |                                    |                                 |      |          |  |
|        |  |                                    | Server's signature              |      |          |  |
|        |  |                                    | Printed name and title          |      |          |  |
|        |  |                                    | Server's address                |      |          |  |

Additional information regarding attempted service, etc: